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How to _____

Name _____

Date _____

1. Plot and Plan: Use the organizer below to guide you in writing instructions on how to do something. Examples: how to make a sandwich, bake cookies, grow flowers, sew on a button. Use more than one page if necessary. Draw pictures before writing.

Materials

Tools

Step

I

2. Package the First Draft

Illustration

Written Instructions

How to _____ (cont.)

Step

Illustration

Written Instructions

Step

Illustration

Written Instructions

(Make additional copies for extra steps.)

3. Prune and Plump

4. Polish and Re-Write

5. Publish and Perform